



Procurement for Physicists

The Shared Service Centre
and how to use it.



Science & Technology
Facilities Council

I work for PPD

Overview

- SSC is a one stop shop for all your employment needs. HR, attendance pay roll etc.
- It is also where you buy things to do science.
- Bigger discounts for bulk buying.



What are the Options.

- Is this a high value item? Over £5000
- Is this subject to contract rules?
- If not.....



Two Options

- 1 : From the catalogues.
- 2 : An off catalogue request.



From the Catalogues

- Log into the SSC and find iProcurement
- Its on the left.
- You will be presented with the following.



Oracle iProcurement: Shop - Windows Internet Explorer
 https://ebs.ssc.rcuk.ac.uk/OA_HTML/RF.jsp?function_id=7330&resp_id=50549&resp_app_id=178&security_group_id=0&lang_code=US¶ms=g3TTZDe6MrvqDpPhPpR08R08G5IbatPFboZ.S9u0&oas=:k5WdqC4tpc2HG0Lc6N4Q...

Oracle iProcurement: Shop

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences Help

Shop Requisitions Receiving

Stores Shopping Lists Non-Catalog Request

Search Science Warehouse Go Advanced Search

Stores

Science Warehouse
 One-stop-shop Catalogue for Research and Business Supplies
[PCT/Workwear](#)
 Protective Clothing and Prescription Eyewear
[STFC RAL - Cleaning](#)
 Interserve Facilities Management
[RAL Legal Services](#)

Apple Sales International
 Quotes to be obtained from <http://apple.procureweb.ac.uk/>
[PAT Testing](#)
 Norwood Electrical UK Ltd (Site visits required for new customers)
[Rothamsted Manor - Hospitality](#)
 Rothamsted Manor - Hospitality

Dell Interim
 Dell Interim Requisition
[Buildings Services, Construction and Maintenance](#)
 Buildings Services, Construction and Maintenance
[STFC RAL - Soft Furnishings](#)
 Orders must only be placed by Liz Keefe
[Office Furniture](#)
 Office Furniture
[Hospitality](#)
 MRC London - BIS meeting room booking form
[Microelectronics Support Centre Only](#)
 Europractice Vendors

Spare Store
 Do Not Use this store - Products and Services are found in other stores
[Agenda Security Screening](#)

Recruitment Advertising
 Warwick University Services Ltd
[Refrigeration](#)
 Fridges and Freezers
[Sequencing](#)
 Genetic and DNA sequencing
[Starting Work Services](#)
 For RCUK SSC Starting Work Only

Shopping Cart
 Your cart is empty.

Purchasing News
 Procurement Homepage on the KnowledgeBase

My Requisitions Full List

Requisition	Description	Total (GBP)	Status	Copy	Change	Receive
600013174	Book "The C Programming Language" ISBN 0-13-110362-8	25.00	Returned			
600011565	Ortec 142B preamplifier	1101.00	Approved			
600011244	HEADER, RIGHT ANGLE, 40WAY; Connector Type:Wire to Board; Contact Termination:Right Angle Through Hole; No. of Contacts:40; No. of Rows:2; Pitch Spacing:2.54mm; Contact Plating:Gold;...	8.10	Approved			
600010252	HEADER, IDC, NO LATCH, 40WAY; Connector Type:IO; Series:AMPLATCH; Gender:Plug; No. of Contacts:40; Contact Termination:IDC; Connector Mounting:Cable; Contact Plating:30µm Gold over Nickel;...	34.99	Approved			
600009944	Schroff 19" rack # 10230-203	556.84	Approved			

My Notifications Full List

Type	From	Subject	Sent
Service Request	Automated Service Request System	Service Request 726338 created with you as a contact	03-Jun-2011
HR	SYSADMIN	Leave of Absence for Durkin, Tim has been approved.	01-Jun-2011
HR	SYSADMIN	Leave of Absence for Durkin, Tim has been approved.	20-Apr-2011
HR	Weber, Alfons	Your appraisal has been transferred to you.	15-Dec-2010

TIP Out of Office Rules - Redirect or auto-respond to notifications.

Shop Requisitions Receiving Shopping Cart Home Logout Preferences Help

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Done Local intranet | Protected Mode: Off 100% 11:28 03/06/2011



Online catalogues

- You can choose any of the catalogues but you will probably use Science Warehouse.
- SW replaces most of the functionality of RS and Farnell etc. Is designed to find and compare the same item so you can select the cheapest Supplier.



Marketplace home - Science Warehouse - Windows Internet Explorer

http://www2.sci-ware-customer.com/punchout/connectToSession.do?sessionId=93CE074528214406674068DF2D81AD54

Marketplace home - Science Warehouse

marketplace home my account help log out view basket (0) 0.00 checkout


RESEARCH COUNCILS UK search...

Welcome, Durkin, Mr Timothy John (Tim)
Not you? Please [Log out](#)

Browse categories Browse suppliers

Supplier offers

New Quantifluor dsDNA Quantification System

 Promega
Highly sensitive and specific dsDNA quantification dye

Recent Orders Saved baskets Favourite products

You do not have any orders yet.
To view a help article about orders, [click here](#)

Marketplace news

- » [New Interface: Go live on 27th May](#)
- » [New Supplier: Labtech International Ltd](#)
Labtech international, the Molecular and Cell biology Specialist (Incorporating the GRI range).
- » [New supplier: Expedeon Ltd](#)
Expedeon Ltd has now been added to the marketplace!
[View all marketplace news](#)

© 2011 Science Warehouse Ltd. Home Help Legal Log out

Done Internet | Protected Mode: Off 100% 11:42 03/06/2011



Who is in the catalogue?

- Individual companies pay a fee to SC to have their product line in the catalogue.
- SC ask for an updated catalogue each week from each of its customers.
- Some more popular suppliers have been approached and they have declined.



Find what you want

- It has been stated that the search engine is being perfected.
- In the mean time other sources for searches are available.
- Find the manufactures part number.



TE CONNECTIVITY / RAYCHEM/RAYRIM-NR8-0/PANEL EDGING, 5M | Farnell - Windows Internet Explorer

http://onecall.farnell.com/te-connectivity-raychem/rayrim-nr8-0/panel-edging-5m/dp/134740

Product Search: Part Number / Keyword - English only

RoHS compliant items only | Advanced Search

Shopping Basket: £0.00 (0 Items)

HOME PRODUCTS MY BASKET MY ACCOUNT SERVICES & HELP ELEMENT 14 WHAT'S NEW! ABOUT US

New to onecall? [Start here](#) To login or register securely click here [LOGIN / REGISTER](#)

Back to > [Cable, Wire & Assemblies](#) > [Cable Accessories](#) > [Grommets](#)

TE CONNECTIVITY / RAYCHEM - RAYRIM-NR8-0 - PANEL EDGING, 5M




Image is for illustrative purposes only. Please refer to product description

Manufacturer: TE CONNECTIVITY / RAYCHEM
Order Code: 134740
Manufacturer Part No: RAYRIM-NR8-0
RoHS Compliance: ● Yes

Description

- PANEL EDGING, 5M
- Grommet Type:Strip
- Body Material:Polyolefin
- Colour:Black
- Accessory Type:Grommet Strip
- Material:Polyolefin
- External Depth:6.6mm
- External Length / Height:5m
- Material Thickness:2.0mm
- Operating Temperature Max:80°C
- Operating Temperature Min:-55°C

[Show Accessories](#)

Availability

Availability: 422
422 in stock for next working day delivery
[Check more stock...](#)

Price For: 1 Each
Minimum Order Quantity: 1
Order Multiple: 1
Unit Price: £16.04

Qty

Qty	List Price
1 - 24	£16.04
25 - 99	£14.34
100 - 249	£12.40
250+	£10.96

Product Information | **Community** | **Similar Products**

[Product Range](#)

Catalogue Page:

2050 / UK1

[RoHS Certificate of Compliance](#)

[Technical Data Sheet \(42,20KB\) EN](#)

[Safety Data Sheet \(141,09KB\) EN](#)

Product Attributes

Weight (kg): 0.14

Tariff No.: 85469090

Country of Origin: GB United Kingdom
Country in which last significant manufacturing process was carried out

Accessories

Image	Order Code	Mftr. & Part No.	Description	Tech Info	RoHS	Avail.	Price For	List Price	Qty
	7997671	STEINEL HL2010E	HEAT GUN, LCD DISPLAY, 3 SPEED, UK Input Power:2000W; Supply Voltage VAC:240V; Heat Temperature Range:50°C to 630°C; SVHC.No SVHC (15-Dec-2010); Airflow:1500/300/500			38	1 Each	1+ £117.81 3+ £114.36	<input type="text" value="1"/>

Most Popular Cable, Wire & Assemblies

- Control Cable
- Data Cable
- Coax Cable
- DEF-Stan Cable
- Ribbon Cable
- Hook-Up Wire
- Heatshrink
- Cable Markers
- Cable Ties
- Cable Glands

Customers Also Bought

PANEL EDGING, 5M
TE CONNECTIVITY / RAYCHEM RAYRIM-NR7-0

1 Each
£11.14

PANEL EDGING, 5M
TE CONNECTIVITY / RAYCHEM RAYRIM-NR9-0

1 Each
£27.98

Spotted an Error? [Print Page](#) [Email to a Friend](#)

Use this information in SW

- Catalogue numbers are ok if the vendor is part of SW
- Descriptions vary between vendors
- Manufactures' part number is best



Catalogue search result - Science Warehouse - Windows Internet Explorer

http://www1.sci-ware-customer.com/punchout/search2.do?sessionId=715383808835ACB9AC24CA614D012EBF

marketplace home my account help log out view basket (0) 0.00 checkout

RESEARCH COUNCILS UK 134740

Filter your results

Item description
contains
Filter

Categories
x clear filters
 Amplifiers (1)
 Protein Crystallisation Solutions (1)



Suppliers
x clear filters
 Onecall (1)
 Qiagen (1)

Pack size
x clear filters
 1 (1)
 50ml (4 x 12.5ml tubes) (1)

Your search found 2 matches for "134740"

Sort results by Show results per page

Viewing 1 to 2 of 2

 EasyXtal Refill-Hit Cations-40 Supplier: Qiagen Cat no: 134740 Mfr. Part No. 134740	Pack size: 50ml (4 x 12.5ml tubes) Delivery charge may apply. Click for details	37.40 <input type="checkbox"/> Compare <input type="text" value="quantity"/> <input type="button" value="add to basket"/>
 PANEL EDGING, 5M; Grommet Type:Strip; Body Material:Polyolefin; Colour:Black; Accessory Type:Grommet Strip; Material:Polyolefin; External Depth:6.6mm; External Length / Height:5m;... Supplier: Onecall Cat no: 134740 Mfr. Part No. RAYRIM-IR0-0	Pack size: 1 No delivery charge Volume Price Breaks	12.9924 <input type="checkbox"/> Compare <input type="text" value="quantity"/> <input type="button" value="add to basket"/>

Viewing 1 to 2 of 2

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Done Internet | Protected Mode: On 100% 12:46 03/06/2011

Add to the basket

- SW basket is different and separate from SSC iProcurement basket.




marketplace home my account help log out view basket (1) 12.99 checkout

RESEARCH COUNCILS UK 134740

Shopping basket continue shopping »

Add to saved basket Subtotal 12.99 checkout

Select all Delete selected items **Item(s) deleted from basket** Update basket Empty basket

Select <input type="checkbox"/>		Part number Supplier Manufacturer	134740 OneCall TE CONNECTIVITY / RAYCHEM	Pack size No delivery charge	1 ✔ No delivery charge	Unit price Order quantity Total	12.9924 1 12.99
---------------------------------	---	---	--	---------------------------------	---------------------------	---------------------------------------	-----------------------

Select all Delete selected items Update basket Empty basket

Subtotal 12.99 checkout

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We will return to the SSC basket later

- Watch this space.



Off Catalogue Requests

- In the event that the item you need is not listed in any of the SSC catalogues you can still get it via Off Catalogue Requests.
- You find it and a supplier, and SSC staff do the rest for you.



Oracle iProcurement - Windows Internet Explorer
https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?page=/oracle/apps/icx/catalog/shopping/webui/NonCatalogRequestPG&_ti=164881057&oaopc=5&OAMC=77403_88_0&menu=Y&oaMenuLevel=2&oa=LD67s26icP5p-Ynn-clJg...

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences Help

Shop Requisitions Receiving
Stores Shopping Lists Non-Catalog Request

Non-Catalog Request
* Indicates required field

* Item Type Goods billed by quantity
* Item Description
* Category
* Quantity
* Unit of Measure Each
* Unit Price
* Currency GBP

New Supplier
* Supplier Name
Site
Contact Name
Phone
Supplier Item

Clear All Add to Cart Add to Favorites

Shopping Cart
Your cart is empty.

Clear All Add to Cart Add to Favorites

Shop Requisitions Receiving Shopping Cart Home Logout Preferences Help

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Done. Local intranet | Protected Mode: Off 100% 13:54 06/06/2011

Find the item you want

- Get a part number or even a quote from a supplier.



Oracle iProcurement Shop - Windows Internet Explorer

https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?page=/oracle/apps/icc/catalog/shopping/webui/NonCatalogRequestPG&_ti=164881057&oapc=5&OAMC=77403_88_0&menu=Y&oaMenuLevel=2&oas=LDI67s26icP5p-Ynn-clJg...

analoge devices

Oracle iProcurement: S... x ADN2816 | Continuous Rat...

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences Help

Shop Requisitions Receiving

Stores Shopping Lists Non-Catalog Request

Non-Catalog Request

* Indicates required field

* Item Type Goods billed by quantity

* Item Description ADN2816: Continuous Rate 10 Mb/s to 675 Mb/s Clock and Data Recovery IC

* Category Research Equipment.Mec

* Quantity 3

* Unit of Measure Each

* Unit Price 7

* Currency GBP

New Supplier

* Supplier Name buyer to source

Site

Contact Name

Phone

Supplier Item

Clear All Add to Cart Add to Favorites

Shopping Cart

Your cart is empty.

Clear All Add to Cart Add to Favorites

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Done. Local intranet | Protected Mode: Off 100%

13:59 06/06/2011

Fill in the boxes

- You will need to find an approximate category in SSC



Oracle iProcurement: Shop - Windows Internet Explorer

https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?pages=/oracle/apps/icx/catalog/shopping/webui/NonCatalogRequestPG&_ti=164881057&oapc=5&OAMC=77403_08_0&menu=Y&oaMenuLevel=2&oas=LDt67s26icP5p-Ynn-clJg..

Oracle iProcurement: S... x ADN2816 | Continuous Rat...

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences Help

Shop Requisitions Receiving

Stores Shopping Lists Non-Catalog Request

Non-Catalog Request

* Indicates required field

* Item

* Un

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Shopping Cart Your cart is empty.

Add to Cart Add to Favorites

Add to Cart Add to Favorites

Done. Local intranet | Protected Mode: Off 100%

Done. Local intranet | Protected Mode: Off 100%

13:57 06/06/2011

Search and Select List of Values - Windows Internet Explorer

Results

Previous 10 381-390 Next 10

Select	Quick Select	Category	Description	Commodity
<input type="radio"/>		Research Equipment.Imaging Equipment.Scanning Detectors & Equipment	Research Equipment.Imaging Equipment.Scanning Detectors & Equipment	
<input type="radio"/>		Research Equipment.Imaging Equipment.X-Ray Systems	Research Equipment.Imaging Equipment.X-Ray Systems	
<input type="radio"/>		Research Equipment.Incubator/Ovens Equipment.Autoclaves	Research Equipment.Incubator/Ovens Equipment.Autoclaves	
<input type="radio"/>		Research Equipment.Incubator/Ovens Equipment.Environmental Chambers	Research Equipment.Incubator/Ovens Equipment.Environmental Chambers	
<input type="radio"/>		Research Equipment.Incubator/Ovens Equipment.Incubators	Research Equipment.Incubator/Ovens Equipment.Incubators	
<input type="radio"/>		Research Equipment.Incubator/Ovens Equipment.Ovens & Furnaces	Research Equipment.Incubator/Ovens Equipment.Ovens & Furnaces	
<input type="radio"/>		Research Equipment.Measuring Equipment.Benchtop Weighing Systems	Research Equipment.Measuring Equipment.Benchtop Weighing Systems	
<input checked="" type="radio"/>		Research Equipment.Measuring Equipment.Electronic Test Equipment	Research Equipment.Measuring Equipment.Electronic Test Equipment	
<input type="radio"/>		Research Equipment.Measuring Equipment.Melting Point Apparatus	Research Equipment.Measuring Equipment.Melting Point Apparatus	
<input type="radio"/>		Research Equipment.Measuring Equipment.Meters	Research Equipment.Measuring Equipment.Meters	

Previous 10 381-390 Next 10

Cancel Select

Done. Local intranet | Protected Mode: Off 100%

Basket

- When you have added all items to your basket you can proceed to the checkout.
- Items from both SW and OC will be here, and will be paid from one budget code.



Oracle iProcurement: Checkout - Windows Internet Explorer

https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?OAFunc=ICX_POR_SHOPPING_CART&retainAM=Y&_ti=164881057&oapec=7&oaas=KUZWHQusfafK4YXiz4hx5A...

Web Slice Gallery

Oracle iProcurement: C... x ADN2816 | Continuous Rat...

analoge devices

Page Safety Tools

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences Help

Shop Requisitions Receiving

Shopping Cart

Save Checkout

Line	Item Description	Special Info	Unit	Quantity	Price	Amount (GBP)	Delete
1	ADN2816: Continuous Rate 10 Mb/s to 675 Mb/s Clock and Data Recovery IC		Each	3	7 GBP	21.00	
Total						21.00	

Return to Shopping

Save Checkout

Shop Requisitions Receiving Shopping Cart Home Logout Preferences Help

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Done Local intranet | Protected Mode: Off 100%

14:00 06/06/2011

Delivery

- Delivery Locations
- Budget code.
- Need by date, can default to next week, which means that it is not looked at until that day.



Oracle iProcurement: Checkout - Windows Internet Explorer
 https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?page=/oracle/apps/px/req/webui/ShoppingCartPG&OASF=ICX_POR_SHOPPING_CART&retainAM=Y&_ti=164881057&oaopc=8&oaas=plttqARR0jBbUKfS1piQ..

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement
 Shopping Cart Home Logout Preferences

Shop Requisitions Receiving
 Requisition Information Approvals Review And Submit

Checkout: Requisition Information
 * Indicates required field

* Requisition Description: ADN2816: Continuous Rate 10 Mb/s to 675 Mb/s Clock
 * Transmit PO to Supplier: Yes

TIP If you do not want the PO sent to the supplier please select NO

Delivery	Billing
* Need-By Date: (example: 22-May-2011 19:45:00)	Project:
* Requester: Durkin, Mr Timothy John	Task:
* Deliver-To Location: STFC - RAL R1 2.92	Expenditure Type:
Hazard Class:	Charge Account: ST-E002-7MAAB-3201-0000-0000

Shop Requisitions Receiving Shopping Cart Home Logout Preferences
 Privacy Statement Copyright (c) 2006, Oracle. All rights reserved.

Local intranet | Protected Mode: Off 14:01 06/06/2011

Approvals

- If under threshold nothing to fill in.
- If over then approver information is input here.



Oracle iProcurement: Checkout - Windows Internet Explorer

https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?page=/oracle/apps/ixc/por/req/webui/CheckoutSummaryPG&porMode=summary&_ti=164881057&retainAM=Y&addBreadcrumb=N&coapc=16&oas=qwwWlrq0QYAiWiAea-AnQ..

analoge devices

Oracle iProcurement: C... x ADN2816 | Continuous Rat...

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences Help

Shop Requisitions Receiving

Requisition Information Approvals Review And Submit

Checkout: Approvals and Notes
Based on your approval authority, this requisition does not require approval by others.

Save Submit Back Step 2 of 3 Next

Approvals

No Approvals Required

Notes

Justification Note To Buyer
Note To Receiver Note To Supplier

Attachments

Add Attachment

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
No results found.									

Save Submit Back Step 2 of 3 Next

Shop Requisitions Receiving Shopping Cart Home Logout Preferences Help

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Local intranet | Protected Mode: Off 100%

14:04 06/06/2011

Send the order

- Just click send and off you go.



Confirmation - Windows Internet Explorer

https://ebs.ssc.rcuk.ac.uk/OA_HTML/OA.jsp?page=/oracle/apps/por/req/webui/ReviewSubmitPG&_ti=164881057&retainAM=Y&addBreadcrumb=N&oaapc=20&oas=d8BSP_W_1VVnKeAubnn9A..

Back to Oracle iProcurement: Checkout (Alt+Left)

Confirmation x ADN2816 | Continuous Rat...

analoge devices

SHARED SERVICES CENTRE RESEARCH COUNCILS UK iProcurement

Shopping Cart Home Logout Preferences

Shop Requisitions Receiving

Confirmation

Requisition 600017105 has been submitted.

To check on this requisition's status, click on the **Requisitions** tab or look in **My Requisitions** on the Shop page.

Continue Shopping

Shop Requisitions Receiving Shopping Cart Home Logout Preferences

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Local intranet | Protected Mode: Off 100%

14:05 06/06/2011

What Happens Next.

- Your order is sent to Swindon where the off catalogue requests are processed by procurement staff.
- SW Orders are sent directly and electronically.



Identity

- Your name and location is stripped from the order. All a vendor will receive is a item list, a delivery Location e.g. STFC RAL and a Order number.
- That order number is matched to a person and office by your goods inwards staff.



Other Shops

- Other iProcurement shops operate in very similar ways.
- Have a play about.
- 01793 867 000 is the help desk number have this to hand.



Billing other Institutions

- Example :Institute X bill RAL for a service.
- Use the non catalogue requests procedure.
- The supplier is X, but could equally be any other institution.
- There is a comments box which should be used to supply a contact name of the invoice originator and ask for a copy. Also state that no VAT should be paid.



New Supplier

- You can add a supplier to the system.
- Navigate to the Knowledge base finance section.
- Finance / Purchase to Pay / supplier creation and change / forms.





Welcome to the Finance and Purchase To Pay (P2P) Home Page

Our site contains Finance and P2P Policies, Standard Operating Procedures (SOPS), Council Operating Procedures (COPS) and the documentation/forms you may require. It will provide you with advice and guidance and the support you need to use Oracle self service. In the event you cannot find the answer to your query, please take a look at our FAQ's for guidance.



Financial Accounting	Treasury and Accounts Receivable	Finance Management Services	Purchase To Pay	GPC
----------------------	----------------------------------	-----------------------------	-----------------	-----

In the event you can't find the answer to your query or you require further information, please contact us via the following methods:

iSupport Register a query on Oracle Self Service

Telephone Contact Centre on 01793-867000*

Fax 01793-716892

Email finance@ssc.rcuk.ac.uk

Post RCUK Shared Services Centre Ltd, North Star House, North Star Avenue

Do you have any Compliments, Comments or Complaints?
 Let us know at feedback@ssc.rcuk.ac.uk.

Please note your call may be recorded for training and monitoring purposes

Supplier Creation and Change	SOPs	Supplier Creation and Change Form and Process
Emergency Payments	FORMS	
Expenses		
Payments		
Contact Centre		
Process Maps		
COPs		
Policy		
Purchasing		
Inventory		
Guidance		

- Useful Links**
- Chart of Accounts
 - NERC FORMS
 - Finance FAQs
 - CASH MANAGEMENT GENERAL INFO
 - 2011 New Working Days Calendar
 - iExpenses - a quick guide to print and keep
 - iProcurement - a quick guide to print and keep
 - iSupport Service Request Categories
 - Finance Contacts
 - iProcurement eLearning
 - GPC and iExpenses e-learning
 - Receiving Goods and Services in Oracle
 - Standard Report Checklist
 - Non Employee Expenses Guidance Notes
 - P2P Improvement Programme Page

Announcements

Purchase to Pay (P2P) Improvement Programme 03/06/2011 10:10
 by Robert Leaney (RCUK SSC Ltd)
 Now the SSC is providing services to all seven Research Councils, we are focusing on improving those services for customers. The Purchase to Pay Improvement Programme is a six month programme of developments. You can find out more and keep up to date...

Why you should use iSupport instead of email to raise a Service Request. 17/05/2011 13:40

New Supplier

- Down load the form and fill it in
- Once it is complete you can either mail it to SSC or set up a service request via SSC home / create service request / supplier bank details.
- Once that has gone through the system the supplier will appear in the system.



Alternative Delivery Locations

- You can change your default delivery location.
- This involves accessing the iProcurement Preferences section.
- Learn how to do this and other exiting things at iProcurement Elearning.



Finance - Windows Internet Explorer
 https://moss.ssc.rcuk.ac.uk/Fin/Pages/home.aspx

Service Delivery KnowledgeBase

SHARED SERVICES CENTRE
 RESEARCH COUNCILS UK

Finance


All Sites

Welcome CLRC\jtd39

Home Contact Centre Finance Grants HR ISS Payroll Procurement Training

Welcome to the Finance and Purchase To Pay (P2P) Home Page

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Financial Accounting Treasury and Accounts Receivable Finance Management Services Purchase To Pay GPC

In the event you can't find the answer to your query or you require further clarification, you can access our services by:

iSupport Register a query on Oracle Self Service

Telephone Contact Centre on 01793-867000*

Fax 01793-716892

Email finance@ssc.rcuk.ac.uk

Post RCUK Shared Services Centre Ltd, North Star House, North Star Avenue, Swindon SN2 1FF

Do you have any Compliments, Comments or Complaints?

Useful Links

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- Finance Contacts
- iProcurement elearning
- GPC and iExpenses e-learning
- Receiving Goods and Services in Oracle
- Standard Report Checklist
- Non Employee Expenses Guidance Notes
- P2P Improvement Programme Page

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Questions?