How to access
Project Spend Information
using SSC

In SSC, select "MI STFC PA Projects"
(stands for *Management Information STFC Project Accounting*).

Click on small (!!!) "STFC Projects" link at top of page.
Warning: easy to miss this !
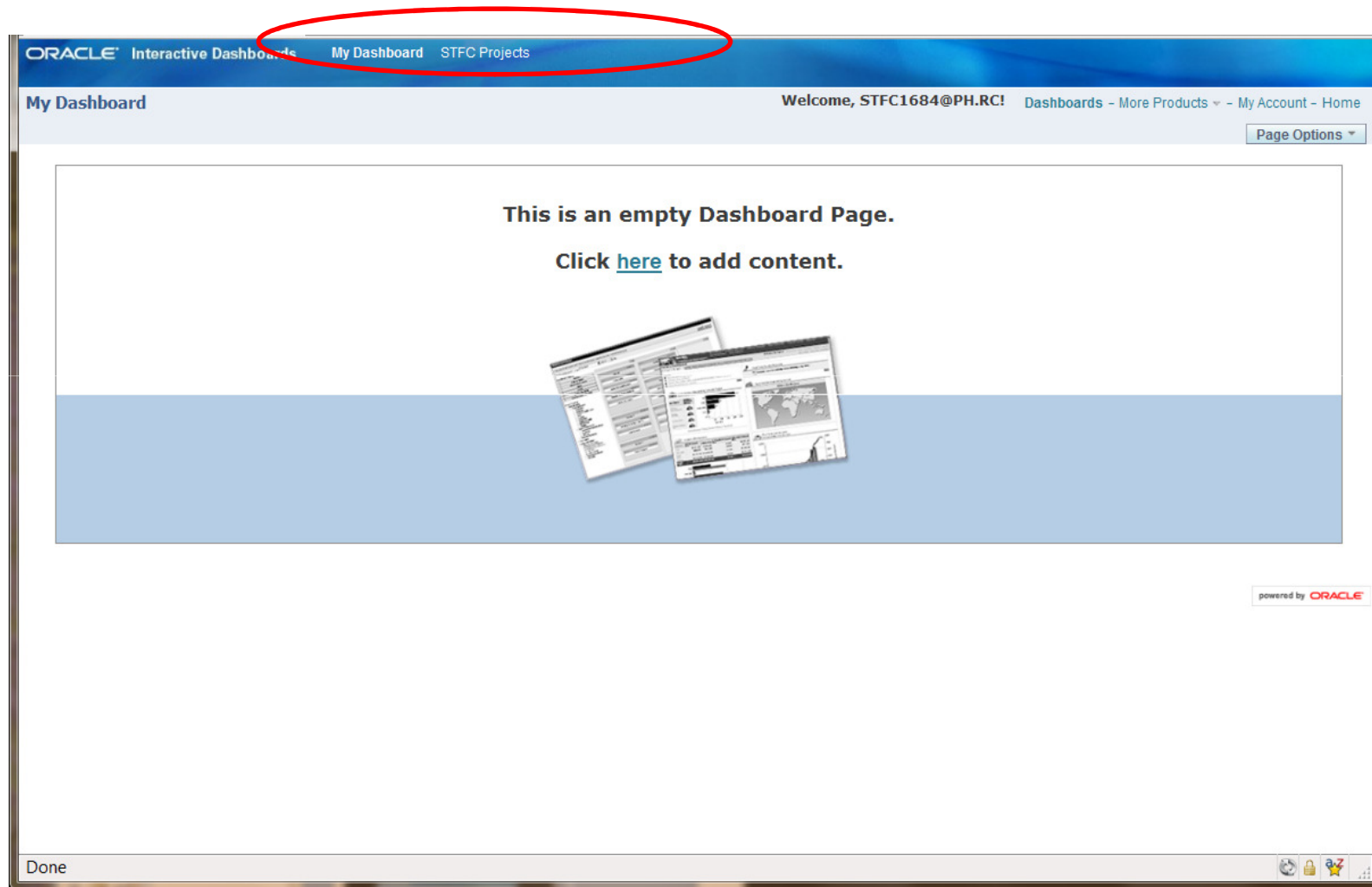
Select tab "Project Task & Performance".
Then in blue box, specify your project number(s) (via "..." button)
If you are unsure of your project number, you can instead search by project name,
e.g. for projects with "CMS" in the name.
Also specify the time period you want to cover.

The first time you do this, it is a good idea to click on Page Options → Save Current Selections. This lets you saves the parameters in the blue box. You can save several different sets of parameters, each with a different key name, that you can recover using Page Options → Apply Current Selections. You can make one of them your "default".
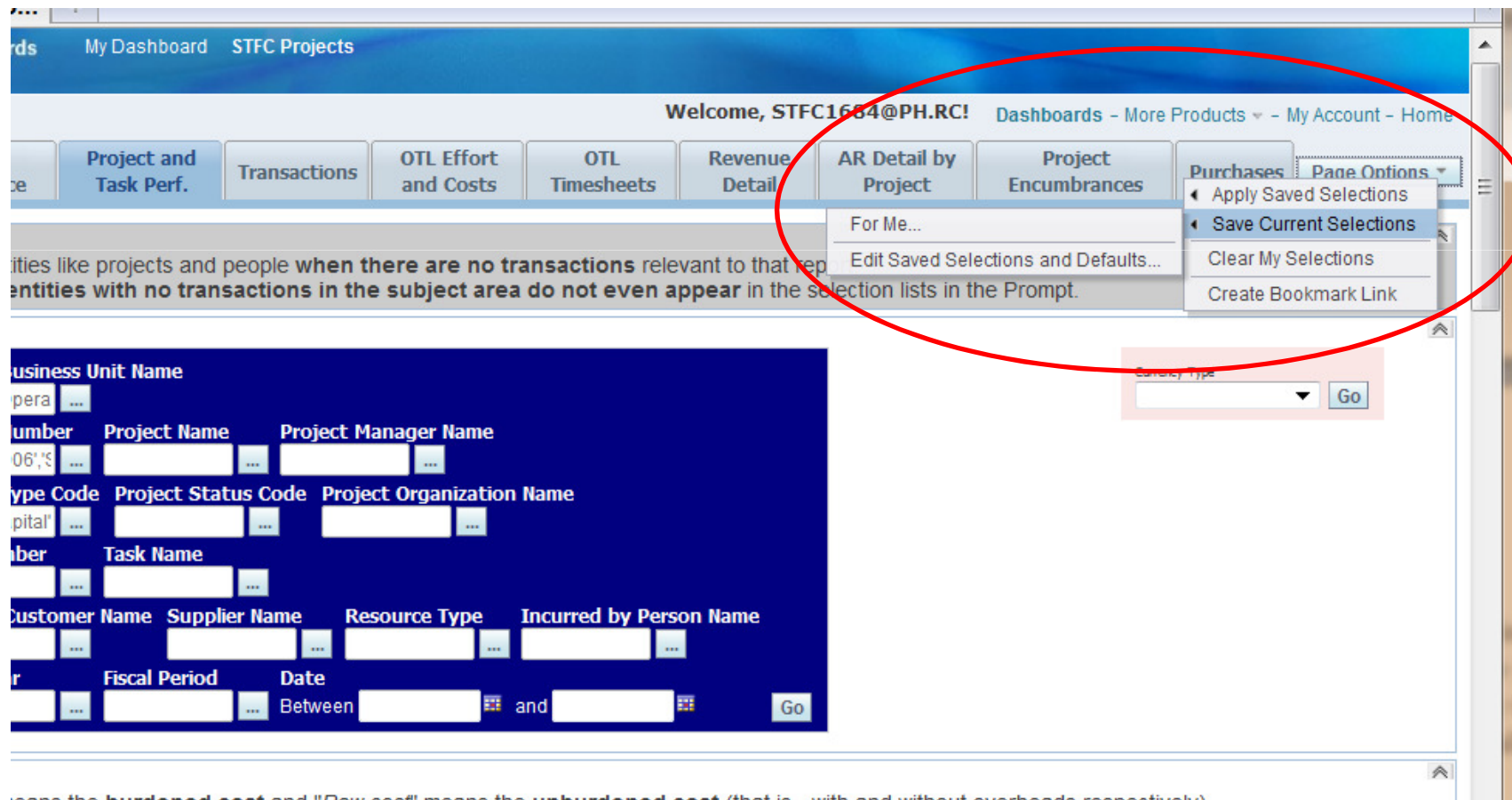
At the bottom of the page, spend in pounds on all projects will be shown.
- Warning: credits are shown as numbers in brackets "(493.15)", not negative numbers.
- Ensure that "Select Cost Type" = "Cost" to include overheads.
- Click on any number in the right-hand column to get a detailed spend breakdown for that task.
- Clicking "download" at page bottom lets you save it to Excel/ASCII.

Detailed spend on specific task. For each item, cost shown is in pounds. (Quantity can indicate spend in foreign currency - unreliable). Clicking on "cost" of an individual item can display slightly more info for it. See next slide …

Details for an individual item of expenditure.
It says which person spent the money on which date.

Welcome, STFC1684@PH.RC!   Dashboards - More Products ▼ - My Account - H

STFC Projects

Detailed Cost by project

Currency Code : GBP

Select Cost Type Raw Cost ▼

Project Number	Task Number	Currency Code	Date	Fiscal Date	Fiscal Period	Resource Type	Incurred by Person Name	Supplier Name	Trans Id	Quantity	UOM	Raw Cost
STAK00006	03.02.24	GBP	25/05/2010	29/06/2010	Jun-2010	T&S O'seas-Accommodation	Tomalin, Doctor Ian Richard (Ian)	Unspecified	78688	326.00	GBP	326.00
Grand Total										**326.00**		**326.00**

Project Number is equal to **STAK00006**
and Task Number is equal to **03.02.24**
and Resource Type is equal to **T&S O'seas-Accommodation**
and Incurred by Person Name is equal to **Tomalin, Doctor Ian Richard (Ian)**
and Project Name is equal to **Compact Muon Solenoid (CMS)**
and Project Type Code is equal to **STFC Indirect Burden**
and Project Organization Name is equal to **STFC - P Construction**
and Task Organization Name is equal to **STFC - P SP Particle Physics**
and Fiscal Year is equal to **2010**
and Project Status Code is equal to **ACTIVE**
and Fiscal Period is equal to **Jun-2010**
and Project Manager Name is equal to **Medland, Mr Antony Charles (Tony)**
and Task Name is equal to **CMS Travel RAL/PPD/DAQ FK70700**

Return - Print - Download - Create Bookmark Link

More expert stuff ...

If you think one person is spending too much money, you can enter their name in "Incurred by Person Name" (if person has SSC record) or "Supplier Name" (if not). Warning: If I book a flight to Hawaii, SSC may record that the travel agent spent the money, not me, so this information is incomplete.

Select tab "Budget, Actual & Forecast". Then in blue box, specify your project number(s) and date.

- Will show revenue: STFC grants ("Current Budget Cost") broken down into travel, M&O ... (corresponding to your STFC outturn forecast) + external revenue ("Current Budget Revenue"). Not yet working. Should be fixed by ~August.

- Shows spend broken down by "Resource Type" instead of task number. May help understanding where your money is going.

| Budget, Actual & Forecast | Project Performance | Project and Task Perf. | Transactions | OTL Effort and Costs | OTL Timesheets | Revenue Detail | AR Detail by Project | Project Encumbrances | Purchases |

Note that OBIEE does **not** list entities like projects and people **when there are no transactions** relevant to that report.
That also applies to selections - **entities with no transactions in the subject area do not even appear** in the selection lists in the Prompt.

Project Business Unit Name
'STFC - Opera'

Currency Type [ ] [Go]

Project Number   **Project Name**   **Project Manager Name**
'STAK00006','S'

Project Type Code   **Project Status Code**   **Project Organization Name**   **Primary Customer Name**
'STFC Capital'

Task Number   **Task Name**   **Resource Type**

Fiscal Year   **Fiscal Period**   **Date**
'2010'   Between [ ] and [ ]   [Go]

"*Cost*" means the **burdened cost** and "*Raw cost*" means the **unburdened cost** (that is - with and without overheads respectively)
"*EAC*" means **Estimate At Completion** but is in fact the **forecast**, which may be monthly right to the end of the project.

Not all prompts are used by all reports - only those that are relevant. So, for example, "Supplier Name" is used on transaction reports and "Primary Customer Name" on revenue ones.

Click here for a similar report which includes Cost and Revenue variances for Budget-Forecast and Budget-Actuals
Actual, Budget and Forecast by Project with Variances

Actual, Budget and Forecast by Project
Click on Cost or Raw Cost figure to see more detail.

Currency Code : GBP

Project Number	Project Name	Currency Code	Primary Customer Name	Project Organization Name	Resource Type	Current Budget Revenue	Current EAC Revenue	Revenue Amount	Current Budget Cost	Current EAC Cost	Cost	Raw Cost
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	Secondments						1,713.86	1,713.86
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S (Overseas) Non-staff						2,901.18	2,901.18
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S (UK) Non-staff						1,233.68	1,233.68
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S Antarctic				393,000.00			
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Accommodation						10,390.38	10,390.38
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Flights						17,873.00	17,873.00
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Mileage						188.00	188.00
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Other Charges						266,669.22	266,669.22
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Parkg Tolls Congest						190.34	190.34
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Public Transport						3,024.56	3,024.56
STAK00006	Compact Muon Solenoid (CMS)	GBP	Unspecified	STFC - P Construction	T&S O'seas-Subsistence						6,736.94	6,736.94

Select tab "Purchases". Then in one of blue boxes, specify your project number(s) and date. Click "Go" and then click on link "STFC … Details …" under blue box.
- Shows details of Requisitions or Purchase Orders made by your project. (See Tim Durkin's talk)